



## Bracebridge Fire Department

# PRIVATE HOME DAYCARE PRE-INSPECTION SELF-CHECKLIST

---

These fire safety requirements are based upon occupancy of not more than six (6) children for the purpose of a day care. Where overnight care and accommodation is provided, more stringent requirements will apply.

**You must follow the first 2 items, and observe the recommendations following, due to the vulnerability of the occupancy prior to booking the inspection with the Bracebridge Fire Department.**

If you have any questions or require clarification on any item please contact the Fire Prevention Division at 705-645-8258 Ext. 3403.

### Must have:

1. **SMOKE ALARMS**

A smoke alarm will be provided on each level of the residence, and outside sleeping areas as per the Ontario Fire Code. The smoke alarms will be tested monthly by pushing the test button and a new battery installed annually.

2. **CO ALARMS**

A CO alarm will be provided outside sleeping areas as per the Ontario Fire Code, and will tested monthly by pushing the test button.

### Recommendations:

3. **PORTABLE FIRE EXTINGUISHER**

A minimum of one portable fire extinguisher with a minimum rating of 3A10BC (5 pound multi-purpose extinguisher) will be provided adjacent the kitchen area. The fire extinguisher will be checked monthly and serviced annually by a qualified company.

4. **EMERGENCY TELEPHONE NUMBERS**

Emergency telephone numbers will be posted at each telephone. Numbers to include will be 911, poison control and the daytime number of parents.

5. **EXTENSION CORDS**

Extension cords and power bars are not to be used in an unsafe manner. This may include nailing extension cords to walls or running extension cords under carpeting.

6. **EMERGENCY LIGHTING**

Provide readily accessible flashlights for use in the event of a power failure. Do not use candles or open flame lamps at any time while children are being cared for in the home. The flashlights will be checked monthly.

7. **COOKING APPLIANCES**

Keep pot handles turned in to the center of the stove out of reach of the children. Keep appliance cords to the rear of the counter out of reach of the children. Deep-frying food will not be allowed at any time children are being cared for in the home.



## Bracebridge Fire Department

# PRIVATE HOME DAYCARE PRE-INSPECTION SELF-CHECKLIST

---

8. **SMOKING MATERIALS**

Keep matches, lighters and smoking materials out of reach of the children. Empty ashtrays into the toilet; do not empty ashtrays in the garbage containers.

9. **HOUSE KEEPING**

Keep combustible materials at least 36 inches from heating appliances. Maintain clear access to hydro service panels. Store combustible waste outside the dwelling when possible and dispose of it as quickly as possible. Store barbeque propane cylinders in a well-ventilated area outside the dwelling. Store gasoline in sealed ULC labelled containers only and in a well-ventilated area outside the dwelling. Keep exits clear and unobstructed both inside and outside at all times.

10. **FIRE DRILLS**

Fire drills will be conducted each month when testing the smoke alarms. This will include knowing your evacuation route out of the residence by preparing a home escape plan, and practicing it



**Bracebridge Fire Department**

**PRIVATE HOME DAYCARE  
PRE-INSPECTION SELF-CHECKLIST**

**MONTHLY TESTING**

The following table shall be utilized for maintaining records of the monthly testing requirements as required in items 1, 2, 5 and 9.

| ITEM TESTED        | MONTH |     |     |     |     |     |     |     |     |     |     |     |
|--------------------|-------|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|
|                    | JAN   | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEP | OCT | NOV | DEC |
| Extinguisher       |       |     |     |     |     |     |     |     |     |     |     |     |
| Fire Drill         |       |     |     |     |     |     |     |     |     |     |     |     |
| Flashlight         |       |     |     |     |     |     |     |     |     |     |     |     |
| Smoke/<br>CO Alarm |       |     |     |     |     |     |     |     |     |     |     |     |